

# Romac Fuels

Romac Fuels NV  
Welvaartstraat 5  
B-8630 Veurne

Tel. 0032(0)58/33.51.12  
Fax 0032(0)58/33.51.16  
E-mail info@romacfuels.com

BTW BE 0472.790.767  
RPR Gent, afd. Veurne 0472.790.767  
IBAN BNP Paribas Fortis BE06 2800 4961 4022  
SWIFT/BIC GEBA BE BB  
IBAN ING BE26 3800 1558 3729  
SWIFT/BIC BBRU BE BB

Dear,

Thanks for the interest you have to refuel at Romac Fuels.

Enclosed you will find the following documents:

- 1 General Agreement (Please fill in)
- 2 Conditions of sale
- 3 Sepa Mandate (Please fill in) Sign, and have it accepted, stamped and signed from you bank, before sending it to us
- 4 Copy of an identity card front and back, from a person, dully representing the "holder's" company

Please return the 4 forms to us.

Kind Regards,

Romac Fuels Team

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CLIENT N°: .....

GENERAL AGREEMENT

CONTRACT FOR INDIVIDUALS

The naamloze vennootschap Romac Fuels NV (PLC under Belgian Law) hereby declares that it will issue Romac Fuels Cards to:

Name: .....

Street, n°: .....

Postal Code, place: .....

Telephone: .....

Mobile: .....

Fax: .....

E-mail: .....

Drawn up in Veurne, on: ..... / ..... / .....

On behalf of the holder, who agrees to the conditions of sale as here underneath  
Please write: read and approved,  
**Signature, name & function:**

Monthly overview by e-mail:

Excel-file

CSV-file

Newsletter:

Number of cards: .....

Card specifications: .....

.....

*If you want your own PIN number, please attach this on a separate sheet.!!! DO NOT list this PIN number on our documents !!!*

The conditions:

1. Romac Fuels nv remains the owner of all issued Romac Fuels cards put at the disposal of the holder at all times. Romac Fuels reserves the right to terminate the present contract with immediate effect, without indication of any reason and without Romac Fuels having any obligation to pay a compensation.
2. The Romac Fuels cards are only valid if:
  - the name of the holder is indicated on the card;
  - the client number of the holder is indicated on the fuel card;
  - the indicated expiry date has not yet been reached and automatically checked. A separate pin code is attributed to each card. The holder has the obligation to keep the pin code a secret. The holder is responsible for all costs if this obligation of secrecy is not fulfilled.
3. The holder or his authorized agent is entitled to buy oil products on credit at all Romac Fuels outlets in Europe by means of the Romac Fuels cards put at his disposal by Romac Fuels. Only fuels can be paid with the Romac Fuels card. The grey copy of the Romac Fuels receipt is issued to the holder, who must keep it for further inspection.
4. As a consequence of the delivery of oil products pursuant to article 3. above, the holder becomes a debtor of Romac Fuels nv and must pay his debt to Romac Fuels, without delay and without deduction of any discount, by permanent payment order. To that effect, the holder delivers a signed notice of permanent payment order to Romac Fuels nv at the moment on which the present contract is signed.
5. The automated payment is always at the end of the period + three days against price on the day of delivery applicable at Romac Fuels.
6. If the holder fails to make the automated payment immediately, the discount is cancelled and interests at 1.5 % per month will be payable without formal notice of default, as from the date of the invoice, on the unpaid amount for each month or part of the month. If the automated payment is not made on 2 occasions, the contract is automatically terminated. Both Romac Fuels and the operators of the Romac Fuels outlets in Europe will be entitled to withhold the Romac Fuels cards provided if so requested by Romac Fuels. The staff of the Romac Fuels outlets and affiliated service companies is entitled to check the identity of the holder, to refuse delivery and to take back the Romac Fuels cards when they are blocked or have expired. If a notice of default is served, administrative costs of € 10,00 are charged. If Romac Fuels is compelled to hand over to a third party the sums collected from the holder, the holder undertakes to compensate for the resulting increased costs, calculated at 20 % of the debt, with a minimum of € 350, increased by the VAT.
7. The holder is at all times responsible for the payment, even in case of unlawful use of the Romac Fuels card and any other means of payment by unauthorised third parties. Theft or loss of the card must immediately be reported to Romac Fuels nv, Welvaartstraat 5 in B-8630 Veurne, telephone ++ 32 (0) 58 335112 or fax ++ 32 (0) 58 335116. Regardless of whether theft or loss of the card was reported by telephone, Romac Fuels nv must be informed by letter or by fax, with indication of the client number, the Romac Fuels card number, the country, place, time and form of loss. 3 workdays after receipt of the written notice of loss, the obligation of the holder to pay for the use of the Romac Fuels card issued by Romac Fuels is cancelled, without prejudice to the rights of Romac Fuels against the person who makes unauthorised or unlawful use of the Romac Fuels card. The holder is responsible for the use of the fuel card, whether by the holder or by his authorised agent or by a third party. Romac Fuels cannot be held responsible for any error made by a petrol pump operator.
8. All disputes between the holder and Romac Fuels, which may arise from the contract concluded by Romac Fuels and the holder, will be settled by the competent judge of the courts of Veurne. Belgian law is applicable to all acts performed by Romac Fuels, including the contracts concluded by us. The terms of the Dutch version are the original and shall prevail in disputes.
9. The holder undertakes to inform Romac Fuels immediately of any change in address or banking situation.

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## SEPA Direct Debit Mandate (B2C)

To be returned by mail to the above address

By signing this mandate form, you authorise (A) Romac Fuels to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from Romac Fuels.  
As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited. **All fields are required.**

### Mandate Identification

REFERENCE	..... (Enter without punctuation!!)
CREDITOR NR	..... BE83ZZZ0472790767
FOR A	..... RECURRENT DIRECT DEBIT

### Debtor Identification

Name, Firstname:	.....
Street, n°, pobox:	.....
Postal Code, place:	.....
Account IBAN:	.....
Bank SWIFT BIC:	.....
Contract CLIENT NR	..... Reserved for Romac Fuels

Date (day/month/year)

..... / ..... / .....

Signature + stamp client

Name & function

.....

Place

.....